

**SIR DOUGLAS BADER INTERMEDIATE SCHOOL**



*Learners today, Leaders tomorrow*



# **ANNUAL REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Ministry Number: 1215**

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# SIR DOUGLAS BADER INTERMEDIATE SCHOOL

Annual Report - For the year ended 31 December 2020

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# Sir Douglas Bader Intermediate School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Board Chairperson

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

# Sir Douglas Bader Intermediate School

## Members of the Board of Trustees

For the year ended 31 December 2020

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires</b>
Si'iva Stanley-Schuster	Chairperson	Elected Jun 2019	Jun 2022
Bronwyn Davies	Chairperson	Elected March 2018	April 2020
Jerry Leaupepe	Principal	Ex officio	
Maria Aka	Parent Representative	Elected Jun 2019	Jun 2022
Shalia Hilihetele	Parent Representative	Elected March 2018	April 2020
Arran Schuster	Parent Representative	Elected April 2020	
Grace Ikiua	Parent Representative	Elected Jun 2019	Jun 2022
Takia Toia	Parent Representative	Elected Jun 2019	Jun 2022
Sitina Cowley -Semeatu	Parent Representative	Elected April 2020	
Andrew Mailei	Staff Representative	Elected Feb 2019	Jun 2022

# Sir Douglas Bader Intermediate School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual
<b>Revenue</b>				
Government Grants	2	2,821,393	2,545,968	2,520,002
Locally Raised Funds	3	183,450	117,300	181,373
Interest income		5,547	5,500	6,015
		<u>3,010,390</u>	<u>2,668,768</u>	<u>2,707,390</u>
<b>Expenses</b>				
Locally Raised Funds	3	64,055	47,000	71,522
Learning Resources	4	1,382,016	1,142,273	1,186,230
Administration	5	189,270	173,331	158,372
Finance		814	3,229	2,185
Property	6	1,254,284	1,212,560	1,220,530
Depreciation	7	93,158	106,849	98,874
Loss on Disposal of Property, Plant and Equipment		8,029	-	26,964
		<u>2,991,626</u>	<u>2,685,242</u>	<u>2,764,677</u>
<b>Net Surplus / (Deficit) for the year</b>		18,764	(16,474)	(57,287)
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><u>18,764</u></u>	<u><u>(16,474)</u></u>	<u><u>(57,287)</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Sir Douglas Bader Intermediate School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		635,921	635,921	691,668
Total comprehensive revenue and expense for the year		18,764	(16,474)	(57,287)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		-	-	1,540
<b>Equity at 31 December</b>	23	654,685	619,447	635,921
Retained Earnings		654,685	619,447	635,921
Reserves		-	-	-
<b>Equity at 31 December</b>		654,685	619,447	635,921

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Sir Douglas Bader Intermediate School

## Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	
		\$	\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	8	289,395	103,777	120,315
Accounts Receivable	9	96,559	68,751	68,752
Inventories	10	16	2,304	2,304
Investments	11	222,765	218,784	218,784
		<u>608,735</u>	<u>393,616</u>	<u>410,155</u>
<b>Current Liabilities</b>				
GST Payable		19,612	981	981
Accounts Payable	13	112,368	93,616	93,616
Provision for Cyclical Maintenance	14	-	-	48,501
Finance Lease Liability - Current Portion	15	5,265	11,068	10,424
Funds held in Trust	16	13,154	-	-
Funds held for Capital Works Projects	17	134,869	-	-
		<u>285,268</u>	<u>105,665</u>	<u>153,522</u>
<b>Working Capital Surplus/(Deficit)</b>		323,467	287,951	256,633
<b>Non-current Assets</b>				
Investments	11	-	-	-
Property, Plant and Equipment	12	419,093	430,905	443,760
		<u>419,093</u>	<u>430,905</u>	<u>443,760</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	86,135	79,488	59,821
Finance Lease Liability	15	1,740	19,921	4,650
		<u>87,875</u>	<u>99,409</u>	<u>64,471</u>
<b>Net Assets</b>		<u>654,685</u>	<u>619,447</u>	<u>635,921</u>
<b>Equity</b>	23	<u>654,685</u>	<u>619,447</u>	<u>635,921</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Sir Douglas Bader Intermediate School

## Statement of Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	
		\$	\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		748,895	598,636	580,642
Locally Raised Funds		181,396	116,935	177,616
Goods and Services Tax (net)		18,631	1,087	1,087
Funds Administered on Behalf of Third Parties		13,154	-	
Payments to Employees		(492,203)	(346,135)	(340,375)
Payments to Suppliers		(331,862)	(305,969)	(329,215)
Cyclical Maintenance Payments in the year		(20,211)	(5,548)	(9,400)
Interest Paid		(814)	(3,229)	(2,185)
Interest Received		5,797	6,403	6,015
Net cash from/(to) Operating Activities		122,783	62,180	84,184
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(102,750)	(46,146)	(82,049)
Purchase of Investments		(3,981)	(103,891)	(103,891)
Net cash from/(to) Investing Activities		(106,731)	(150,037)	(185,940)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	1,540
Finance Lease Payments		18,159	16,789	(12,847)
Funds Held for Capital Works Projects		134,869	-	
Net cash from/(to) Financing Activities		153,028	16,789	(11,307)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>169,080</b>	<b>(71,068)</b>	<b>(113,063)</b>
Cash and cash equivalents at the beginning of the year	8	120,315	174,845	233,378
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>289,395</b>	<b>103,777</b>	<b>120,315</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Sir Douglas Bader Intermediate School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Sir Douglas Bader Intermediate School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. 2020 Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **i) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	33 years
Furniture and equipment	10 years
Information and communication technology	5 years
Motor vehicles	10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

#### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

## **n) Employee Entitlements**

### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

## **o) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

## **p) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

## **q) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

## **r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

## **s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

## **t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	659,788	578,712	540,360
Teachers' Salaries Grants	1,059,315	905,711	947,110
Use of Land and Buildings Grants	1,009,287	980,905	992,250
Other MoE Grants	93,003	80,640	40,282
	<u>2,821,393</u>	<u>2,545,968</u>	<u>2,520,002</u>

The school has opted in to the donations scheme for this year. Total amount received was \$31,500.

Other MOE Grants total includes additional COVID-19 funding totalling \$24,588 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>			
Donations	54,076	20,000	33,795
Activities	6,675	29,000	16,261
Trading	64,452	54,200	80,382
Fundraising	58,247	14,100	50,936
	<u>183,450</u>	<u>117,300</u>	<u>181,373</u>
<b>Expenses</b>			
Activities	15,655	17,000	26,584
Trading	32,323	20,000	25,860
Fundraising (Costs of Raising Funds)	16,077	10,000	19,078
	<u>64,055</u>	<u>47,000</u>	<u>71,522</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>119,395</u>	<u>70,300</u>	<u>109,851</u>

## 4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	54,639	4,000	47,184
Information and Communication Technology	5,016	54,250	3,093
Employee Benefits - Salaries	1,312,243	1,059,023	1,106,509
Staff Development	10,118	25,000	29,444
	<u>1,382,016</u>	<u>1,142,273</u>	<u>1,186,230</u>

## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,380	5,150	6,790
Board of Trustees Fees	3,830	4,455	2,155
Board of Trustees Expenses	20,516	9,530	9,783
Communication	6,247	9,000	8,099
Consumables	2,637	4,000	2,809
Operating Lease	-	-	1,931
Other	33,589	26,000	21,641
Employee Benefits - Salaries	104,371	100,933	82,710
Insurance	5,063	4,681	12,872
Service Providers, Contractors and Consultancy	9,637	9,582	9,582
	189,270	173,331	158,372

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	40,569	35,700	11,770
Consultancy and Contract Services	-	-	29,195
Cyclical Maintenance Provision	(1,976)	19,667	14,566
Grounds	8,840	16,500	1,639
Heat, Light and Water	26,122	27,000	29,208
Rates	1,831	1,792	1,758
Repairs and Maintenance	40,973	36,500	39,271
Use of Land and Buildings	1,009,287	980,905	992,250
Employee Benefits - Salaries	128,638	94,496	100,873
	1,254,284	1,212,560	1,220,530

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Building Improvements - Crown	2,692	106,849	2,692
Furniture and Equipment	43,307	-	43,748
Information and Communication Technology	30,768	-	33,101
Motor Vehicles	4,980	-	4,980
Leased Assets	9,985	-	12,585
Library Resources	1,426	-	1,769
	93,158	106,849	98,874

## 8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash on Hand	200	-	200
Bank Current Account	246,343	103,777	120,115
Bank Call Account	42,852	-	-
Cash and cash equivalents for Statement of Cash Flows	<u>289,395</u>	<u>103,777</u>	<u>120,315</u>

Of the \$289,395 Cash and Cash Equivalents, \$134,868 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

## 9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	2,170	365	116
Interest Receivable	-	-	250
Banking Staffing Underuse	10,750	-	-
Teacher Salaries Grant Receivable	83,639	68,386	68,386
	<u>96,559</u>	<u>68,751</u>	<u>68,752</u>
Receivables from Exchange Transactions	2,170	365	366
Receivables from Non-Exchange Transactions	94,389	68,386	68,386
	<u>96,559</u>	<u>68,751</u>	<u>68,752</u>

## 10. Inventories

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	16	2,304	264
School Uniforms	-	-	2,040
	<u>16</u>	<u>2,304</u>	<u>2,304</u>

## 11. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	222,765	218,784	218,784
Total Investments	<u>222,765</u>	<u>218,784</u>	<u>218,784</u>

## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	41,946				(2,692)	39,254
Furniture and Equipment	256,994	52,161	(832)		(43,307)	265,017
Information and Communication Technology	91,338	21,595	(6,222)		(30,768)	75,943
Motor Vehicles	27,866				(4,980)	22,886
Leased Assets	13,235	2,764			(9,985)	6,014
Library Resources	12,380		(976)		(1,426)	9,979
<b>Balance at 31 December 2020</b>	<b>443,759</b>	<b>76,521</b>	<b>(8,029)</b>	<b>-</b>	<b>(93,158)</b>	<b>419,093</b>

The net carrying value of equipment held under a finance lease is \$75,943 (2019: \$13,235)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building Improvements	89,712	(50,458)	39,254
Furniture and Equipment	532,187	(267,170)	265,017
Information and Communication Technology	208,091	(132,148)	75,943
Motor Vehicles	49,800	(26,914)	22,886
Leased Assets	18,394	(12,380)	6,014
Library Resources	52,296	(42,317)	9,979
<b>Balance at 31 December 2020</b>	<b>950,480</b>	<b>(531,387)</b>	<b>419,093</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	44,638				(2,692)	41,946
Furniture and Equipment	274,670	39,720	(13,648)		(43,748)	256,994
Information and Communication Technology	94,878	42,266	(12,705)		(33,101)	91,338
Motor Vehicles	32,846				(4,980)	27,866
Leased Assets	24,878	942			(12,585)	13,235
Library Resources	14,698	63	(611)		(1,769)	12,381
<b>Balance at 31 December 2019</b>	<b>486,608</b>	<b>82,991</b>	<b>(26,964)</b>	<b>-</b>	<b>(98,874)</b>	<b>443,760</b>

The net carrying value of equipment held under a finance lease is \$13,235 (2018: \$24,877)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	89,712	(47,766)	41,946
Furniture and Equipment	481,937	(224,943)	256,994
Information and Communication Technology	240,816	(149,478)	91,338
Motor Vehicles	49,800	(21,934)	27,866
Leased Assets	44,623	(31,388)	13,235
Library Resources	56,771	(44,391)	12,381
<b>Balance at 31 December 2019</b>	<b>963,660</b>	<b>(519,900)</b>	<b>443,760</b>





### 13. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	8,172	12,657	7,636
Accruals	3,500	-	5,020
Employee Entitlements - Salaries	83,639	68,386	68,386
Employee Entitlements - Leave Accrual	17,057	12,573	12,573
	<u>112,368</u>	<u>93,616</u>	<u>93,616</u>
Payables for Exchange Transactions	112,368	93,616	93,616
	<u>112,368</u>	<u>93,616</u>	<u>93,616</u>

The carrying value of payables approximates their fair value.

### 14. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	108,322	108,322	103,156
Increase/ (decrease) to the Provision During the Year	(1,976)	19,667	20,326
Use of the Provision During the Year	(20,211)	(48,501)	(15,160)
Provision at the End of the Year	<u>86,135</u>	<u>79,488</u>	<u>108,322</u>
Cyclical Maintenance - Current	-	-	48,501
Cyclical Maintenance - Term	86,135	79,488	59,821
	<u>86,135</u>	<u>79,488</u>	<u>108,322</u>

### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	5,265	10,424	10,424
Later than One Year and no Later than Five Years	1,740	4,650	4,650
	<u>7,006</u>	<u>15,074</u>	<u>15,074</u>

## 16. Funds held in Trust

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	13,154	-	-
	13,154	-	-

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

## 17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
MOE Admin Refurbishment <i>completed</i>	-	183,133	(47,553)		135,579
MOE Property - Hall Floor & Wind <i>completed</i>	-	2,521	(750)		1,771
MOE Property - Asbestos Manage <i>in progress</i>	-	-	(2,481)		(2,481)
<b>Totals</b>	-	185,653	(50,785)	-	134,869

### Represented by:

Funds Held on Behalf of the Ministry of Education	137,350
Funds Due from the Ministry of Education	(2,481)
	134,869

2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
<b>Totals</b>	-	-	-	-	-

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2020 Actual \$</b>	<b>2019 Actual \$</b>
<i>Board Members</i>		
Remuneration	3,830	2,155
Full-time equivalent members	0.08	0.05
<i>Leadership Team</i>		
Remuneration	596,258	566,000
Full-time equivalent members	6.00	6.00
Total key management personnel remuneration	600,088	568,155
Total full-time equivalent personnel	6.08	6.05

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2020 Actual \$000</b>	<b>2019 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	0	0

### Other Employees

No other employee received total remuneration greater than \$100,000.

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2020 Actual</b>	<b>2019 Actual</b>
Total	\$0	\$0
Number of People	0	0

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### *Holidays Act Compliance – schools payroll*

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- a) Contract for MOE Admin Refurbishment to be completed in 2021, which will be fully funded by the Ministry of Education. \$183,133 has been received of which \$47,553 has been spent on the project to date; and
- b) Contract for MOE Property - Hall Floor & Window Replacement to be completed in 2021, which will be fully funded by the Ministry of Education. \$2,521 has been received of which \$750 has been spent on the project to date; and
- c) Contract for MOE Property - Asbestos Management Plan to be completed in 2021, which will be fully funded by the Ministry of Education. No funds has been received but \$2,481 has been spent on the project to date; and

(Capital commitments at 31 December 2019: nil)

### (b) Operating Commitments

As at 31 December 2020 the Board has entered into the following contracts:

- (a) operating lease with Connect Capital for a PABX phone system.

	2020 Actual \$	2019 Actual \$
No later than One Year	50	749
Later than One Year and No Later than Five Years	-	72
	50	821

## 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Cash and Cash Equivalents	289,395	103,777	120,315
Receivables	96,559	68,751	68,752
Investments - Term Deposits	222,765	218,784	218,784
Total Financial assets measured at amortised cost	<u>608,719</u>	<u>391,312</u>	<u>407,851</u>

### Financial liabilities measured at amortised cost

Payables	112,368	93,616	93,616
Finance Leases	7,005	30,989	15,074
Total Financial Liabilities Measured at Amortised Cost	<u>119,373</u>	<u>124,605</u>	<u>108,690</u>

## 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.