



Bader Intermediate Health and Safety Policy – NAG 5

Purpose:

To ensure that Bader Intermediate provides a safe physical and emotional learning environment. The Board will ensure there are processes in place for the consulting, cooperating and coordinating of activities to ensure the safety of all students and staff.

Policy:

In accordance with the Health and Safety Policies, the Principal must:

- Take all reasonable steps to protect students, staff and visitors to the school from unsafe or unhealthy conditions or practices.
- Ensure that the staff code of conduct is implemented effectively.
- Ensure there is zero tolerance to bullying and that there are effective processes in place.
- Comply with the provisions of the Health and Safety at Work Act 2015
- Provide a smoke free environment.
- Ensure a risk analysis management system (RAMS) is carried out where and when appropriate.
- Seek approval for all overnight stays/camps attesting first to their compliance with (4) above.
- Consult with the community every two years regarding the health programme being delivered to students.
- Advise the Board Chair of any emergency situations as soon as possible.

The Health and Safety Programme will include information on the following:

- Equipment and Furniture
- Playground Supervision
- Educational Trips / Visits
- Staff involvement in how they promote safe practices at ***Sir Douglas Bader Intermediate*** and how they are required to be conversant with procedures to the above policies.
- Principal and staff representatives reporting procedures to the Board of Trustees.

Guidelines and Procedures for Health and Safety at Sir Douglas Bader Intermediate

- The principal, staff and Board of Trustees will play an active role in the delivery and training of the Health and Safety Programme in accordance with school policy.
- Regular tabled inspections are carried out to identify, potential and significant health hazards where all possible steps will be taken to remove, reduce or provide protective safety measures towards these.
- Any relevant and or concerning information will be presented in the principal's monthly report to the Board of Trustees.
- Staff and students are advised with of identified, or potential hazards within the school and given relevant information on how this will be dealt with.
- All serious injuries (whether occurring within or outside of the school), that require medical intervention is firstly recorded in the Accident Register and then investigated accordingly.
- Effective emergency and crisis response documentation is provided to cope with all likely emergencies.
- All staff will actively participate and promote safety practices at ***Sir Douglas Bader Intermediate*** and are required to be conversant with all procedures to these policies.
- The Principal investigates and reports to the Board any accident involving serious injury which occurs in the School or during an off-site School activity.

NAG Five – Health and Safety Procedures

- Maintaining legislation
- Sexual, physical and emotional safety of students
- Hazards and maintenance
- Accidents
- Behavior Management
- Emergency Procedures
- Communicable diseases
- Administering medication
- Sun Safety
- Complaints
- Custodial matters
- Education outside the Classroom (EOTC)
- Protected disclosures

- Visitors to the school
- Consultation regarding Health Curriculum
- Reporting requirements
- Critical Incident Response Plan
- Computer System Usage and Permission Form
- Use of Machinery and Dangerous Chemicals
- Bullying
- Guidance and Counselling

CONCLUSION

When safe practices are being carried out at Bader Intermediate School the benefits are experienced by all those who participate in its daily operations and more importantly that we as a school remain compliant with rules and regulations as stipulated by law and or by the Ministry of Education.

Chairperson: Si'iva Stanley-Schuster

Approved date: 15/4/2020

Sign:



Review Date: 1/6/2022